

Privacy Statement

Access Recreation Inc. is subject to and must abide by the Privacy Act 1998 (Cth), the Australian Government Privacy Amendment (enhancing Privacy Protection) Act 2012, the Australian Privacy Principles (APP's), the Aged Care Act, the Aged Care Principles, and State and Federal Legislation related to service provision.

Access Recreation Inc. is committed to protecting and upholding the right to privacy of participants, staff, volunteers, board members and representatives of agencies we deal with. In particular, Access Recreation is committed to protecting and upholding the rights of our participants to privacy in the way we collect, store, and use information about them, their needs and the services we provide to them.

Access Recreation obtains personal information from members of the public in various ways including in writing, the internet, social media and through telephone enquiries. The type of information Access Recreation collects includes a person's name, address and contact details, and information relating to the enquiry. We will not disclose personal information without consent and take every measure to protect the personal and sensitive information that we hold about you.

Access Recreation recognises the importance of your privacy and understands that the security of your personal information is important to you. We are committed to protecting the personal information you provide to us. Our Privacy Policy outlines:

- when and why we collect people's personal or sensitive information
- the type of personal or sensitive information we may collect to provide services or employment
- how we store this information safely
- your rights related to your privacy and your information
- who and under what circumstances we can disclose this information to, and
- that participants, staff, volunteers, board members and representatives have a right to access their own information and the right to request correction of their records held by the organisation at any time.

If you would like a copy of the Privacy Policy or more information on how we manage your privacy you can contact us at reception@accessrec.org.au or phone (07) 4151 8019.